



ACQUISITION AND  
TECHNOLOGY

THE UNDER SECRETARY OF DEFENSE  
3010 DEFENSE PENTAGON  
WASHINGTON, D.C. 20301-3010



01 MAY 1990

MEMORANDUM FOR DIRECTOR, ADMINISTRATION AND MANAGEMENT

SUBJECT: Formation of new Federal Advisory Committee -  
Threat Reduction Advisory Committee, Defense  
Threat Reduction Agency

As part of the Defense Reform Initiative, the Defense Special Weapons Agency, On-Site Inspection Agency, Defense Technical Security Agency, and selected elements of the Office of the Secretary of Defense will be consolidated into a new Agency called the Defense Threat Reduction Agency (DTRA). The purpose of the consolidation is to better focus DoD efforts to counter the most dangerous threat to our national security - proliferation and potential use of weapons of mass destruction. A draft charter for DTRA is now in the staffing process.

The new Agency will be responsible for a wide variety of activities involving a broad range of technical, scientific, military, and policy considerations. Currently, these skills are spread across the range of the organizations being consolidated, and it will take great vision to effectively identify current and emerging threats, develop innovative counters, maximize the effectiveness of the DTRA resources, and effectively coordinate the activities of DTRA with those of other departments and agencies involved in preventing, deterring, reducing, or responding to WMD threats. The advice and assistance of a highly qualified group of outside experts will be essential to enable the Director, DTRA, to accomplish this complex mission. Such a group, designated as the Threat Reduction Advisory Committee (TRAC), will be established drawing upon the relevant expertise in industry, academia and the Department of Defense and Department of Energy contracting communities.

The membership of the TRAC will be selected to provide a cross section of scientific, military, and policy expertise with emphasis upon disciplines of direct relevance to aspects of the DTRA mission. Members will be selected by the Under Secretary of Defense (Acquisition and Technology) subject to the approval of the Secretary of Defense.

The estimated annual cost for the Committee is \$240,000.



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There are no existing DoD staffs or committees performing equivalent functions; DTRA will be established on October 1, 1998.

A copy of the charter for the TRAC is attached.

My Point of Contact for establishment and support of the TRAC is Dr. Robert Brittigan.



J. S. Gansler

Attachment:  
As Stated

## Threat Reduction Advisory Committee (TRAC)

### A. Official Designation:

The committee's official designation is the Threat Reduction Advisory Committee (TRAC).

### B. Objective and Scope of Activity:

The TRAC is established to advise and assist the Director, Defense Threat Reduction Agency (DTRA) with respect to Technology Security, Counterproliferation, Chemical and Biological Defense, Sustainment of the Nuclear Weapon Stockpile, and other matters related to the DTRA mission.

### C. Period of Time Required:

The period of time necessary for the TRAC to carry out its purposes is indefinite, subject to the biennial approval of the TRAC charter by the Office of the Secretary of Defense.

### D. Official or Sponsoring Proponent to Whom the Committee Reports:

The committee is being established by the Under Secretary of Defense (Acquisition and Technology) (USD(A&T)) and will provide its advice and reports to the USD(A&T) until October 1, 1998. Upon establishment of DTRA on October 1, 1998, the committee will be sponsored by DTRA and will submit its advice and reports to the Director, DTRA.

### E. Support Agency:

The committee will receive administrative and related support from the On-Site Inspection Agency until October 1, 1998. Upon establishment of DTRA on October 1, 1998, the committee will receive administrative and related support from DTRA.

### F. Duties and Responsibilities:

The TRAC will advise and assist the Director, DTRA on reduction of the threat to the United States and its allies from nuclear, biological, chemical (NBC), conventional and special weapons, sustainment of the nuclear weapons deterrent, chemical and biological defense, counterproliferation, technology security, weapons effects, and other matters related to the DTRA mission. The TRAC will identify and consider emerging Weapons of Mass Destruction (WMD) threats, develop innovative counters to such threats, and assess the adequacy of DTRA and other programs' responses to national policy and emerging threats.

G. Estimated Annual Operating Costs and Man Years:

The estimated annual operating costs are \$240,000. One full-time Federal employee will support the TRAC on a full time basis. Part-time support from other Federal employees is estimated at three FTE man years.

H. Number of Meetings:

Before October 1, 1998, the TRAC will meet at the direction of the USD(A&T). On and after October 1, 1998, the TRAC will meet at the direction of the Director, DTRA. It is estimated that the TRAC will meet four or five times during the period from its establishment through the first quarter on FY 99. Thereafter, meetings will be held twice annually, at approximately six month intervals.

I. Termination Date:

The TRAC is a continuing committee subject to biennial review by the Office of the Secretary of Defense.

J. Date Charter is Filed:

[TO BE COMPLETED BY DOD COMMITTEE MANAGEMENT OFFICER]